



Organization Information

GrowNYC is a 50-year-old environmental nonprofit organization - helping more than 3 million New Yorkers by providing essential services and taking action to make NYC a livable city, one where every person can enjoy a healthier, more sustainable life. In particular, our network of Greenmarkets, Farmstands, Fresh Food Box sites, and GrowNYC Wholesale ensures that all New Yorkers have access to the freshest, healthiest local food.

About Fresh Food Box

Fresh Food Box is a group buying program that allows participants to purchase mixed shares of seasonal, farm-fresh produce and pick them up at a community distribution point. The program allows customers to take advantage of the cost benefit of buying in a group and enjoy the flexibility of a weekly commitment while supporting farmers. GrowNYC operates Fresh Food Box sites in the Bronx, Brooklyn, Manhattan and Queens.

Fresh Food Box Site Staff

In the face of the COVID-19 pandemic, GrowNYC has been called upon to continue to provide essential food access programs to New Yorkers across the city. Site Staff are GrowNYC's representatives to the public. On a daily basis, they work to build healthy communities and create an environment where New Yorkers can purchase regionally grown foods that help keep farms viable. The Fresh Food Box Site Staff position is seasonal. Additionally, Staff will be tasked with ensuring all COVID-19 safety measures.

Responsibilities (include, but are not limited to)

- Set up and break down distribution site in all weather conditions - carrying produce in cases/bags weighing up to 50lbs, setting up tents and folding tables, etc.
- Follow and enforce food safety, COVID, and other GrowNYC rules and regulations
- Resolve conflict and issues on-site
- Perform EBT, debit/credit, cash, and other nutrition benefit currency transactions for food boxes and other purchases on-site, and maintain accurate records
- Educate customers on a variety of food access and nutrition benefit programs

Qualifications

- Interest in food, health, and related issues
- Experience working in retail and/or with sales
- Enjoy talking and working with people from diverse backgrounds
- Strong communication skills, both written and verbal
- Works well both independently and as a member of a team
- Excellent time management and organizational skills
- Find innovative solutions to unexpected problems

Applications

Apply [here](#) for the Fresh Food Box Site Staff position with a resume, cover letter, and three references.

For additional information, please see our website:

grownyc.org

Contact

GrowNYC
P.O. Box 2327
New York, NY 10272

212-788-7900

- Fluency in multiple languages is a big plus (especially, but not limited to, Spanish, Mandarin and Cantonese)

Physical Requirements

This position requires working outdoors and standing for lengthy periods of time, sometimes in extreme temperatures, and in a potentially noisy environment. Fresh Food Box Site Staff should be able to lift heavy equipment and supplies, up to 50lbs.

Position Details

Schedule: The schedule has variable hours – a minimum of 8 hours a week to no more than 40 hours per week. Shifts are available all days of the week.

Compensation: The position is a non-exempt seasonal and variable hourly position. It pays \$18 per hour and includes only statutory benefits.

GrowNYC is an Affirmative Action Equal Opportunity Employer and hires without regard to race, gender, religion, age, sexual orientation or physical disability.

GrowNYC is committed to stopping the spread of Covid-19. We currently require all employees to disclose their vaccination status and submit weekly negative tests if they are unvaccinated. We require daily health screenings and mandate mask wearing indoors, other settings that make social distancing difficult, where required by funders and community partners, and masking for unvaccinated employees in all work settings. Please note that this is a position that currently requires employees to wear a face covering at all times when interacting with city employees and members of the public, indoors or out, regardless of vaccination status. As the situation evolves, GrowNYC reserves the right to make changes to our health and safety practices and policies, including but not limited to requiring that staff vaccinate, and comply with local rules and applicable guidelines.

GrowNYC is implementing a mandatory COVID-19 vaccination policy. Effective immediately, all new hires must be able to provide proof of vaccination during the onboarding process.